



Off-Campus Housing Policy

1. Purpose of the Policy

ALC is a residential college. We believe in the developmental value of a residentially based education and that residence living is a key component of a student's overall educational experience. For these reasons, provisions are made to house all students on campus throughout their undergraduate years. Students are required to live on campus unless they apply for and receive off-campus approval from the Residential Life.

2. Criteria for Off-Campus Approval

2.1. Priority for off-campus approval is based upon the following exceptions and other such exemptions.

- a. Students who live at the primary, permanent residence of their parent or guardian in Mauritius
- b. Married students.
- c. Students who have their child or children living with them.
- d. Students who have been authorized to live off campus when sufficient space is not available to house all students in ALC residence.
- e. Students with special medical or dietary needs, as verified by a doctor's completion of the Documentation of Medical/Psychological Conditions form and recommended by the Student Wellness. Residence Life makes the final decision.

2.2. Students who wish to live off campus must meet one or more of the above qualifying criteria, and must apply to the Student Life Department in order to receive approval to live off campus. Residential Life offers one off-campus process to grant off-campus approval for the following academic year. There are no provisions for exceptions to the off-campus policy during the academic year unless approved by the Residence Life. At any time, a student living off campus may request to return to campus housing. These requests for returning to campus will be reviewed and approved on a case by case basis by Residence Life.

2.3. Students should not sign an off-campus lease until they have received final approval from Residential Life. Simply signing a rental agreement with a landlord does not guarantee that a student will be released from College housing or financial commitments thereof. Signing a lease agreement in advance of being released is also a financial and legal risk which shall be borne solely by the student and/or parents/guardians. When making financial plans to live off-campus, please be sure to reference only ALC-published information.

2.4. Residential Life reserves the right to deny any student permission to live off campus if it is deemed that living off campus may negatively impact the student or the Mauritian community.

3. Off-Campus Housing Agreement and Commitments

3.1. If a student receives permission to live off campus, the student will be required to submit to Residential Life a signed and completed Off-Campus Housing Contract.



- 3.2. The contract will include the following acknowledgements:
- a. The College will not be held responsible for any financial commitments or losses related to a student's off-campus rental.
 - b. The student will abide by all applicable local laws and by the ALC Non Academic Student Conduct of Code, which holds students accountable for their behavior on and off campus. If a student publicly misuses or misrepresents the name of the institution, (1) the institution can publicly dissociate itself from the student's comportment/words and (2) initiate proceedings against the student on the grounds of "publicly misusing or misrepresenting institution. Permission to live off campus can be revoked by Residential Life if student behavior consistently puts the College's relationships and reputation at risk.
 - c. In choosing to live off campus, the student acknowledges that the College has no responsibility for the condition or safety of their off-campus dwelling or for any other conditions or events occurring at their off-campus dwelling. The student explicitly assumes any and all risks associated with living off campus including but not limited to medical emergencies and inter-student conflict.
 - d. Permission to live off campus will be revoked by the Residential Life should the student not complete all of the prerequisites listed below in clause 3.3. If permission is revoked for failure to comply, students will be assigned on-campus housing and financial implications will thereof apply.
 - e. The student will be required to attend all mandatory meetings sponsored by the College regarding living off campus.
 - f. If the student's off-campus location changes, the student must, in a timely manner, notify the Residence Life Lead.
- 3.3. As a prerequisite to living off campus, a student must do the following:
- a. Attend any preparatory Off-Campus Living Presentation
 - b. Sign the Off-Campus Housing Contract which includes providing Residential Life with their effective local address and valid cell phone number

4. Off-Campus Accountability

Pursuant to the ALC College Student Code of Conduct, students are responsible for their behavior on and off campus. In some situations, it is possible that students would have to answer to violations of town ordinances, Mauritius law, and ALC policy.

5. Local address

All students residing off-campus must maintain a current local address and phone number with Student Life which they are responsible for updating if that changes during the academic year. This is as much for security concerns as it is to maintain lines of communication for ALC administrators.

6. Safety and Security

A student who chooses to live off campus gives up the benefit of having ALC Security, or other campus officials, respond to their residence. This applies in both emergency and non-emergency situations.



African Leadership College, Mauritius

Beau Plan Business Park, West Building
Pamplemousses, Mauritius

7. Additional Information

- 7.1. Housing exemptions are provided for the academic year only. Students who have been given an exemption must re-submit their request annually. ALC reserves the right to request additional information and documentation from students living off-campus as part of the submission process. Students must notify Residence Life if the circumstance surrounding the initial reason for the exemption has changed.
- 7.2. Students should not enter into any lease agreement prior to receiving approval from ALC to live off-campus.